

**Minutes of the Judiciary and Law Enforcement Committee**  
**April 15, 2011**

Chair Jean Tortomasi called the meeting to order at 8:30 a.m.

**Committee Members Present:** County Board Supervisors Jean Tortomasi (Chair), Paul Decker, Steve Wimmer, Bill Zaborowski, Peter Wolff, Dave Falstad, Kathleen Cummings.

**Also Present:** Legislative Policy Advisor Sarah Spaeth, Legislative Associate Karen Phillips, Business Manager Lyndsay Johnson, Inspector Steve Marks, Deputy Inspector Eric Severson, Jail Administrator Mike Giese, CJCC Coordinator Rebecca Luczaj, Budget Specialist Linda Witkowski, Judge Mac Davis.

**Approve Minutes of March 11, 2011**

MOTION: Zaborowski moved, second by Decker, to approve the minutes of March 11, 2011.  
Motion carried 6-0.

**Executive Committee Report of March 14, 2011**

Tortomasi summarized the items discussed at the Executive Committee meeting of March 14, 2011. In addition to items that have since been passed by the County Board, the committee heard an update on the UW Cooperative Extension's 2010 budget objectives and goals and toured the secured corridor project. Tortomasi also reviewed the Executive Committee's correspondence list.

**Reports from Committee Member Liaisons**

- Cummings noted that the LEPC will meet on May 6, 2011.
- Tortomasi reported on the progress of the CAD system replacement. Training is currently in progress and staff is very receptive to the new system. Everything is going well with the transition thus far.
- Tortomasi stated she is currently involved in the RFP process for a new armored car for the Sheriff's Department.

**Future Agenda Items**

- Report on Sheriff's Department presence in Madison
- Update on the Juvenile Center Study Committee by Chair Tom Farley in May or June (Cummings)

**Future Meeting Date**

- May 13, 2011

Falstad arrived at 8:37 a.m.

**Legislative Update**

Spaeth referred to a chart, *Proposed State Budget Fiscal Impact Comparison: State Estimates & Waukesha County Estimates*. According to the estimates listed in the chart, Waukesha County would realize a \$2.3 million deficit, not the \$5 million savings the governor estimated in the proposed state budget.

Spaeth reported on the recent Health & Human Services Day in Madison. She and other Waukesha County representatives went to the state capital where they met with state legislators to express budget concerns. Spaeth said the Executive Committee has invited state legislators to a special meeting on May 2 to go over budget priorities and present alternative proposals to deal with the proposed state budget cuts.

### **Ordinance 166-O-008: Accept Joint Federal Justice Assistance Grant And Modify Waukesha County Sheriff Department's 2011 Budget To Authorize Grant Expenditures**

Marks and Johnson were present to discuss this ordinance which authorizes the Sheriff's Department to accept \$5,000 of federal Byrne Grant Justice Assistance grant funding and modifies the Department's 2011 budget for the grant expenditures. As a requirement of the grant, the two largest departments in the County must share the grant. Marks noted this grant would be shared with the City of Waukesha, and the City would act as the as the fiscal agent. The total amount of the grant is \$15,000. The County would use its portion (\$5,000) for the purchase of seven gas masks (\$1,000) for the jail and thirteen CBRN (chemical, biological, radiological, and nuclear) masks (\$4,000) for patrol.

Tortomasi asked if there was a reason why the grant funding is split this way, since the Sheriff's Department serves a much larger area. Marks stated the City facilitates the grant; however, after discussion with the City's deputy chief, the County would receive \$7,000 next year.

MOTION: Zaborowski moved, second by Cummings, to approve Ordinance 166-O-008.  
Motion carried 7-0.

Marks noted the jail population is beginning to rise. The jail count for today: 445 inmates in the main jail, 169 in the Huber Facility, and 50 federal inmates.

### **CJCC Update**

Luczaj reviewed the handout titled *2011 OJA Grant Application Summary*. An application was submitted for a project titled *Crisis Intervention Training Incentives for Local Law Enforcement*. Funding in the amount of \$100,000 has been awarded to Waukesha County. The funds will be used to complement an existing DHHS/NAMI program to provide Crisis Intervention Team (CIT) training and certification for County law enforcement officers. Officer participation in the CIT training has been low due to the inability of local law enforcement agencies to afford to replace the officer on patrol while he/she attends the 40-hour training. The OJA funding will be used to provide a \$1500 stipend (per officer) to law enforcement agencies to help offset this cost. The plan to have 2-3 training sessions over the next year, depending on the response. The first training session is scheduled for June 6-10, 2011.

Tortomasi asked whether there would be a MOU (memorandum of understanding) in place to make sure the law enforcement agencies use the money for the purpose it was intended and not to fill a budget hole. Luczaj assured that the stipend would not be paid until after the officer attends the training.

### **Huber Study Committee Final Report**

Luczaj reviewed the handout titled *CJCC Community Corrections Center Study Committee Report – September 2010*. In September 2009, County Executive Vrakas requested the CJCC to form an ad hoc committee to examine the future of the Huber facility. Community Corrections Center Study Committee (aka Huber Study Committee), consisting of 18 members, met six times over a one-year period. The twelve members in attendance at the last meeting on September 10, 2010, approved the acceptance of the final report.

The Huber Study Committee noted several challenges with the current facility. The building was not designed for inmate housing and is inadequate. The layout creates challenges in supervision and rehabilitation, resulting in safety issues for both staff and inmates.

The Huber Study Committee recognized the need for a Huber Facility in the future. It was recommended that Waukesha County eventually replace its current Huber Facility with a more efficient facility that would

incorporate inmate programming. They acknowledged the importance of utilizing the evolving technologies (e.g. SCRAM, SCRAMx, GPS) in the monitoring of inmates now and into the future.

Luczaj reviewed the ten formal recommendations as outlined in the report. Although there was no specific timeline given for when the Huber Facility would be redesigned, it is estimated a new facility is at least ten years out in the capital plan. Luczaj noted the current facility is undergoing a renovation to accommodate the expansion of the Day Report Center, due for completion in May 2011.

Tortomasi asked Davis for his input regarding the findings of the Community Corrections Study Committee. Davis voiced his agreement with the final recommendations of the Committee.

Cummings noted a similar study was done several years ago at a cost of \$80,000 and then it just sat on a shelf.

Tortomasi thanked Luczaj for her informative reports.

### **Tour of Secured Corridor**

Cerreta escorted the Committee members on a tour of the secured corridor project.

MOTION: Cummings moved, second by Falstad, to adjourn at 9:36 a.m. Motion carried 7-0.

Respectfully submitted,

Kathleen M. Cummings  
Secretary